



# News In Brief

April 16, 2009

## EDUCATION & TRAINING

[Caliber of Program Staff Key to Successful Out-of-School Time Programs](#)

Three new Child Trends briefs present findings and effective strategies for selecting, training and coaching frontline youth workers.

04/15/2009 Engaging Your Board in Sustainable Funding: Valparaiso

04/20/2009 Fundraising for the Future - Engaging Your Board in Sustainable Funding: Greencastle

04/21/2009 Engaging Your Board in Sustainable Funding: Lafayette

04/22/2009 Survivor Organizations: Managing Change, Maximizing Impact: Indianapolis

<http://www.inrn.org/calendar/calendar.aspx>

## CAMP SPOTLIGHT

Sign up now for Noblesville Park's sport, nature summer camps  
<http://www.noblesvilletimes.com/main.asp?SectionID=1&SubSectionID=1&ArticleID=1731>

The Noblesville Parks and Recreation Department continues to build on its successful summer camp program and in 2009 has expanded and enhanced its offerings to the public. With room for

## EXTRA EXTRA

[New Website Details the Federal Investment in Every Program Benefitting Children](#)

The interactive new site, [www.childrensbudget.org](http://www.childrensbudget.org), provides customizable information on the more than 180 federally funded children's programs.  
(National Assembly)

900 campers this year an additional 100 campers over 2008 can take advantage the popular camps at Forest Park and Dillon Park.

Registration started earlier this month and will continue until camps are full or one week before they are scheduled to start. According to Recreation Director *Susie Davis* sign-ups have been steady with many of those who have participated in the past reserving their spots already.

"We keep track of our projects," she said. "They're all new this year, similar topics but new animals."

## TECH TIPS

**How to Increase Office Productivity Using Free Software** is an eight-part series that covers everything nonprofits need to know about moving from costly desktop office software to Google's free online office tools suite. This series offers tutorials for getting started with Google. This series will show you how your organization can easily make use of Google's tools to achieve organizational objectives for both novice and experienced computer users. To read "Introducing Google's Free Online Suite of Tools," the first article in the series, visit the GrantStation website.

[http://www.grantstation.com/Public/News\\_VIEWS\\_px/trackstosuccess.asp](http://www.grantstation.com/Public/News_VIEWS_px/trackstosuccess.asp)

## MGMT & LEADERSHIP

FREE PERSONALIZED CONSULTING HOTLINE FOR NONPROFIT FUNDRAISERS

Totally free, personalized fundraising consulting is now available for nonprofits 24/7 from anywhere in the U.S. and around the world.

"Nonprofit fundraisers may ask anything they want -- like How can I find donors? or How can I get my board to give more and to ask others to give? It's absolutely one-on-one attention. They won't be getting boilerplate answers," says Dr. Stephen L. Goldstein, creator of the hotline and president of The Nonprofit Institute, Educational Marketing Services.

Click to continue:

<http://www.fundraiser.com/mar09/news.html>

(Fund\$Raiser Cyberzine)

## RISK MGMT/ STANDARDS

### Top 5 Mandatory Standards

**5 – PA 30B** Refers to certifications for CPR and First Aid from public providers of swimming. This needs to be in writing

**4- PA 21** Ensures that each guard on staff has had their skills demonstrated and documented for the current summer. There are sample resources on the ACA Accreditation Standards Resource CD-ROM for this standard

**3 – HW2** Each campers needs to have a current health history on file. There are several bullet points of the information that needs to be included on page 94 of the APG.

**2 – PA 15** Addresses written documentation for each guard on staff has had their skills demonstrated and documented for the current summer. There are sample resources on the ACA Accreditation Standards Resource CD-ROM for this standard

**1 – HR 4A** Check on the Sex offenders list and a signed voluntary disclosure statement

## PR/MARKETING

### Measurement Tools to Use With Parents

A whole set of measurement tools you can use with your parents to determine camper growth (administered after camp). Tools ask parents about growth in their child related to self-esteem, independence, leadership, friendship skills, social comfort, peer relationships, adventure and exploration, environmental awareness, values and decisions, and spirituality. View now.

<http://www.acacamps.org/research/enhance/directions.php#cgi>

### Directions

For more about youth development outcomes, this publication shows the ACA's original 2003 national research on outcomes. Download this PDF.

<http://www.acacamps.org/research/enhance/directions.pdf>

## GREEN SPOKEN HERE

**1. Set a green goal for the year & encourage everyone in your office to do the same.** Check out our [forums](#) for other green goals that we have suggested to our staff.

**2. Set your [sleep settings \(power management\)](#) on your computer & ask your organization to set a policy on it.**

**3. Use less paper! Print double sided, or narrow your margins or use print-management software.** For other tips on saving paper and money, please check out our [Reduce Paper Use campaign](#).

**4. [Use rechargeable batteries.](#)**

**5. Choose refurbished computers or [EPEAT-rated](#) new computers.**

**6. Use [remanufactured toner](#) cartridges or get personal ink cartridges [refilled](#).**

**7. Buy or lease remanufactured copiers, printers and all-in-one machines (e.g., copier, printer, scanner, fax) (IKON).**

**8. Use [smart power strips](#).**

**9. Adopt [electronic fax solutions](#).** Check out some [shocking statistics](#) on how much paper conventional faxing wastes.

**10. Recycle your old electronics (anything with a plug), cell phones, batteries, CFLs, and ink cartridges.** A great place to find out where to recycle nearly anything near you is [Earth 911](#).

From [Yahoo! Green](#): "Give cell phones [back to their manufacturers](#) or donate them to charity. Return [iPods to Apple](#) for recycling or sell them for parts. Keep [old TVs out of landfills](#) by taking them to a safe e-cycling facility. Take [e-waste to stores](#) like Best Buy and Staples that have recycling programs. Search Earth 911's database of [recycling locations](#) across the U.S."

(Techsoup)

## SITE & FACILITY

### Senate Bill 253

Activities along shorelines. Requires that a person who performs certain activities concerning water levels, shorelines, and lake beds along a lake or within ten feet of a lake obtain a permit from the department of natural resources.

Unless a person obtains a permit from the department under this section and conducts the activities according to the terms of the permit, a person may not conduct the following activities:

1 Over, along or lakeward of the shoreline or waterline of a public freshwater lake:

- a. Excavate
- b. Place fill; or
- c. Place, modify, or repair a temporary or permanent

structure.

2. construct a wall whose lowest point would be:
  - a. below the elevation of the shoreline or water; and
  - b. within ten (10) feet landward of the shoreline or waterline, as measured perpendicularly from the shoreline or waterline of a public freshwater lake
3. Change the water level, area, or depth of a public freshwater lake or the location of the shoreline or waterline.

See [www.in.gov/legislative/bills](http://www.in.gov/legislative/bills) and search IC 14-26-2-23 for more information.

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### IC 14-26-2 Lake Preservation Act

Amendments to General License Rule for Temporary Piers on public freshwater lakes, and amendment to disqualify piers that extend more than 5' from the shoreline, if left in the lake during winter.

## HEALTH & WELLNESS/ FOOD SERVICE

FAI promotes increased awareness of food allergies and anaphylaxis among the media, health care workers, camps, restaurants, food manufacturers, and education and childcare professionals. For newsletter, Quick Check list, links, and more: <http://www.faiusa.org/>

Recipe sharing- submit your favorite recipe!

<http://www.acacamps.org/knowledge/food/menuplngrecip.php>

Organizations including suicide, eating disorders, food allergy, disease control, pediculosis, pediatrics, poison control and many others:

<http://www.acacamps.org/knowledge/health/hlthcareres.php>

## PROGRAMMING

The After School Archery Program (ASAP) is now up and running strong in all 50 states!

The ASAP website [www.afterschoolarchery.org](http://www.afterschoolarchery.org) is full of helpful information and resources to put you on your way to running a great program! Also, enjoy the free ASAP online magazine *Discover Archery*.

**ASAP Materials** - We have ASAP brochures available **free of charge**. We can also provide you with a free ASAP PowerPoint presentation if you are in need of additional substantiating information to start a program.

**Equipment Access** - View the products available through NADA by visiting our online store [www.shop.worldarcherycenter.com](http://www.shop.worldarcherycenter.com) or you can

call our office at 352-472-2388 to speak with one of our equipment experts. Bow boxes can be easily customized to fit the needs of your program. **If you are in need of archery equipment for your program but don't currently have the funds to purchase your own we also offer rental bow boxes** with enough equipment for 12 archers. Please contact our office.

**Archery Instructor Certification Courses** - To find a Basic or Intermediate Level certification course in your area please visit [www.worldarcheryforum.com](http://www.worldarcheryforum.com) or call the NADA office at 352-472-2388 to find out how you can host a certification course at your camp. To learn more about archery instructor certification please visit [www.worldarcherycenter.com/instructor\\_courses.htm](http://www.worldarcherycenter.com/instructor_courses.htm).

## State of the Section- 1<sup>st</sup> quarter

2009 started with a bang for ACA Indiana as we welcomed 2 industry and 3 public members to our board aligning ourselves with the direction of the national board of having broad representation. We are overjoyed to have 4 standing committees that have progressed beyond the committee-of-one concept and especially excited to have 6-10 members on each of our Professional Development and Member Services committees.

Our Professional Development team is hard at work with planning spring New Director Orientation courses, Summer Safety School (certifications & trainings) and continuing collaborations with other organizations (INRN, IYI, etc) to offer other workshops and topics of interest. New on the agenda is a partnership between ACA Indiana and Indiana Parks & Recreation Association for a joint state conference January 20-22, 2010 in Lafayette at Purdue University. The joint conference concept has been well received and everyone is particularly enthusiastic about the educational sessions that will be offered including a Day Camp Tract. Additions to the conference will be a Camp Tour, New Director Orientation, Standards course as well as an assortment of other workshops.

Our Standards team offered a Standards Course in January. In April they are offering an Associate Visitor Course to continue developing our collection of visitors- which we will certainly need if we are successful in increasing our membership towards the 20/20 Vision! In addition, the team is hard at work scheduling Pre-Visits for visitors and camps to meet prior to the summer and review documentation, etc. and make sure everyone is on track- BEFORE the big day. Press releases announcing accreditation for 2009 are being submitted to newspapers, radio and television stations near each ACA IN accredited camp- we hope this will generate some additional parent interest and add value to our camps accreditation.

Resource Development has worked hard to identify some alternate sources of funding besides dues and fees, especially important in these challenging economic times. We will be selling off the traveling bookstore inventory (contact the section office if you'd like to purchase prior to the public sale at 30% off), have approached some business members about sponsorship opportunities and will be applying for some grants. We are also looking forward to a Fall Fundraiser.

Member Services has been working fast and furious this spring with numerous activities. In the months of February and March, ACA IN partnered co-sponsored 4 camp fairs with logo and campparents.org inclusion on promo materials ahead of time, and volunteers staffing the parent booth and answering questions! In addition, we were present at several university camp/job fairs and did classroom presentations- encouraging student membership, opportunities for summer employment as well as camping as a career. Now that the traveling chaos of fairs is over, the team has focused on parent information opportunities and is pursuing options to present to PTA's, community centers and other centers of parent mingling!

Check out [www.acaindiana.org](http://www.acaindiana.org) to see what's happening in our section and the resources available!

### NEWS YOU CAN USE

#### Question:

How does the Indiana public passenger chauffeur license affect camps?

Are we required to have anyone that drives campers on a regular basis - on a camp scheduled trip for example, hold a public passenger chauffeur license?

#### Response:

The Indiana statutes on the need for Chauffeur licenses are not comprehensive in a single section of the law. Five code sections are involved and must be considered.

1. IC 9-24-1-2 Chauffeur's License; necessity
2. IC 9-13-2-21 Chauffer [defined]
3. IC 9-13-22-133 Private Bus
4. IC 13-2-143 Public Passenger Chauffer [defined]

5. IC 9-24-1-3 Public passenger chauffeur's license; necessity

Analysis: A camp doesn't need a licensed chauffeur for a 15 passenger van. It is < 16,000 lbs and not within the definition of a "private bus". This assumes that the person driving hasn't been hired with driving as the principal purpose of the job. Don't charge for the van trips or there is a risk that the driver will be carrying passengers for hire, and cross over into the Public Passenger Chauffeur category and need a license akin to a cab driver. There is an AG opinion vintage 1975 that holds that a volunteer who operates a church bus must possess a public passenger chauffeur's license. ( Church bus =private bus when >15 persons).

Look up code details:

<http://www.in.gov/legislative/iac>