



QUALIFICATIONS & RESPONSIBILITIES FOR THE POSITION OF: BOARD DIRECTOR

PURPOSE: The Board Director shall have supervision, control and direction of the affairs for the Section and its committees; shall determine its policies or change therein; shall actively prosecute its objectives and supervise the disbursement of funds; shall approve the annual budget; shall adopt such rules and regulations for the conduct of its business; shall hire and supervise the Section Executive as shall be deemed advisable; and may, in execution of the powers granted, delegate all, or any of its authority and responsibility to the Executive Committee. The affairs of the Section shall be managed, controlled and conducted by, and under the supervision of the By-laws.

RESPONSIBLE TO: President of the Board

QUALIFICATIONS:

- Must consent in writing to be placed on the election ballot.
- Must provide a written biography for the election ballot.
- Must have a desire to serve in a leadership position of the Section.
- Must be a member in good standing of the Indiana Section.

RESPONSIBILITIES:

- Attend board meetings and Section events regularly.
- Serve as chairperson/member of committees as assigned after consultation with the president of the board.
- Review pre-meeting materials and be prepared to discuss or participate in board action as determined by the topic or agenda.
- Be an active participant in establishing the direction, supervision and control of the Section.
- Approve the Annual Budget, Audit and Financial Reports.
- Approve all policies and procedures required to facilitate the business of the Section.
- Comply with all laws and regulations and is familiar with the By-laws governing the organization.
- Serve as an advocate for the membership and the American Camping Association.
- Participate actively in all meetings of the board and assigned committees.
- Represent ACA, Indiana in public.
- Resign from the Board of Directors if unable to execute duties.
- Approve the hiring and release of the Section Executive.
- Acquire knowledge of ACA to assume proper responsibility in managing the Section effectively.
- Insist on meaningful board meetings with full disclosure of operating results.
- Know all officers and directors of the Section board.
- Approve the engagement of competent legal counsel for the Section.
- Authorize appropriate Section indebtedness.
- Avoid self-serving policies.
- Disclose any potential conflicts of interest and be willing to abstain from any votes or discussions related to a possible conflict.
- Approve the selection of delegates to the Council of Delegates and the appointment of individuals recommended by the nominating committee/president to fill vacancies.